

**Kentucky Psychological Association**

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**KPA's Strategic Priorities**

<b>Membership</b>	<b>Advocacy</b>	<b>Leadership Development</b>
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**Kentucky Psychological Association Board Meeting**

**Date:** Friday, June 3 **Time:** 1:00 – 5:00 PM

**Location:** Hilton Garden Inn Bowling Green, KY

**Minutes - DRAFT**

**Present:** Amanda Merchant (President), Katie McBride (President Elect), Dave Hanna (Treasurer), Sarah Shelton (Secretary and Communications Chair & By-laws Chair), Lori Bradbury-Robinson (Northern Rep), Eric Russ (ECP rep), Elizabeth Kaster (Masters Level Rep), David Susman (APA Council Rep), Holly Brown (KPAGS Rep), Jessica Newland (Clinical Interest Rep), Candice Crowell (Diversity Interest Rep), Dee Werline (Developmental Disabilities Rep), Georgeann Stamper-Brown (FAC and Advocacy Chair), Michael DiBiasie (Greater Fayette Rep), Dave Olson (Past President), Jon Urey (Central Rep),

**Committee Chairs and Liaisons: (non-voting):**

**Absent Voting Members With Notice:** Erica Adams (Health Psych Section Rep), Norah Chapman (Academic Rep), Leigh Ann Ford (Eastern Rep), Brigid Kleinman (Greater Jefferson Rep), Michael Yates (Western Region Rep), Steve Katsikas (Education & Training Rep and Psychopharm Task Force Chair)

**Absent Voting Members Without Notice:** Jessica Korhonen Beal (Child & Adolescent Rep)

**Central Office:** Lisa Willner (Executive Director, KBEP Liaison), Laurie Grimes (Director of Professional Affairs), Joy Kaplan (Operations Manager), Sheila Schuster

**Vacant Board Positions:** none

<b>TOPIC</b>		<b>CONCLUSION</b>
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<b>Call to Order and Roll Call/ President's Remarks</b>	Amanda Merchant called the meeting to order at 1:03. Roll was called.	No motion was made.
<b>Approval of Minutes from 3/11/16</b>	Minutes were distributed prior to the meeting. No discussion or corrections.	A motion to approve the minutes was made. Motion passed unanimously.
<b>Organizational Leadership Development: Financial Report</b>	Financial Report was distributed prior to the meeting. A discussion followed. No changes were made.	A motion was made to accept the report. Motion passed unanimously.
<b>Organizational Leadership Development: Overview of Executive Committee &amp; Relationship to Full Board</b>	Merchant provided an overview of the composition, structure, and function of the Executive Committee and its relationship to the full Board.	No motion was made.
<b>Organizational Leadership Development: KPF &amp; KPA Relationship</b>	Willner provided an overview of KPF and the relationship between KPA and KPF.	No motion was made.
<b>ACTION ITEM: By-laws Revision for Emeritus Member Status</b>	Merchant, Hannah, and Shelton reviewed proposed by-laws changes for the Emeritus Member category. A draft of the by-laws revisions was previously circulated. A draft of a letter to be sent to members announcing this proposed change was also distributed and reviewed. An in-depth discussion followed. Three edits were made and the By-laws were re-circulated during the meeting by email before the vote.	A motion was made to approve the revised version of the Emeritus Status by-laws revisions. Motion passed unanimously.
<b>ACTION ITEM: By-laws Revision for Out of State Members</b>	Merchant reviewed proposed by-laws changes for the Out of State Psychologist category. A draft of the by-laws changes was previously circulated. One edit was made, and a revised draft was re-circulated during the meeting by email before the vote.	A motion was made to approve the revised version of the Out of State Members by-laws change. Motion passed unanimously.
<b>ACTION ITEM:</b>	Merchant reviewed and discussed materials related to the KPA CAP that were previously distributed. It was clarified that KPA will not be involved in, responsible, or liable for treatment within the	A motion was made to advance and enact the KPA Colleague Assistance Program (CAP). Motion passed unanimously.

<b>KPA Colleague Assistance Program (CAP)</b>	psychologist-client relationship in CAP cases. Only basic data will be collected from participating providers and compiled, such as number of cases seen annually to assess utilization of the program. An in-depth discussion followed.	
<b>DISCUSSION ITEM:</b> Discount code for KPA Board members for cultural competence trainings	Willner discussed diversity training opportunities within KPA and the importance of KPA Leadership being culturally competent. Therefore, a discount code for KPA Board Members is offered for such trainings (the annual convention is an exception) in an effort to facilitate cultural competence among the Board. No discussion.	No motion was made.
<b>DISCUSSION ITEM:</b> Budget requests	Hannah requested that budget requests be submitted by the end of June. No discussion.	No motion was made.
<b>DISCUSSION ITEM:</b> Legislative Response Team (LRT) Development	Willner provided an update on LRT evolution and activities. An in-depth discussion followed. The transition to a Legislative Advisory Team (LAT) was explained. It was suggested that email alerts or a link on the KPA website outlining relevant legislative activities be available to Members. How to best stay abreast of ever-changing legislative issues as an organization was explored. Individuals were encouraged to communicate with the LRT about bills of which he/she is aware and believe KPA would find relevant to the profession of psychology.	No motion was made.
<b>DISCUSSION ITEM:</b> Executive Director (ED) Evaluation Process	Olson provided an overview of the ED evaluation structure, process, and timeline. A brief discussion followed. Voting Board Members are to complete the ED evaluation annually.	No motion was made.
<b>DISCUSSION ITEM:</b> KPA Awards Nominations	Nominations will be solicited by an online form sent out by email in July with a deadline of early August. Submissions are reviewed by the Awards Committee and the Executive Committee. No elected Board Member is eligible for an award. The Past-President always serves as Chair of the Awards Committee and can appoint individuals to serve on the Committee. Materials were previously circulated. A discussion of awards descriptions, process, and timeline occurred.	No motion was made.
<b>DISCUSSION ITEM:</b>	Nominations including self-nominations are being solicited for open KPA Board positions. A brief discussion of process occurred.	No motion was made. A list of names of eligible individuals by position was

Opening Nominations for open KPA Board Positions		circulated at the meeting for Board Members to have the opportunity to nominate individuals in addition to the open call for nominations circulated to all KPA Members.
<b>2017 Legislative Agenda</b>	Stamper-Brown reviewed legislative activities and involvement of the LRT on behalf of KPA over the past year. Materials were previously circulated. A detailed discussion followed. The value and role of science and research outcomes in helping to determine KPA's legislative positions and priorities. It was determined that the Board will vote on specific issues that arise in terms of whether or not KPA will take action and what type of action (educational, advocacy, legislative, supportive/ opposing) to take. The LRT will address the details of how to pragmatically proceed based on the Board vote.	No motion was made.
<b>PAC contributions</b>	Merchant explained the expectation and rationale for Board Members to contribute to the PAC annually.	No motion was made. Pledge forms for financial contributions were circulated and collected.
<b>ED Report</b>	Report was previously circulated. Board Members reviewed and discussed with author of report if warranted.	No motion was made.
<b>DPA Report</b>	Report was previously circulated. Board Members reviewed and discussed with author of report if warranted.	No motion was made.
<b>Membership Report</b>	Report was previously circulated. Board Members reviewed and discussed with author of report if warranted.	No motion was made.
<b>CE Report</b>	Report was previously circulated. Board Members reviewed and discussed with author of report if warranted.	No motion was made.
<b>PAC Report</b>	Report was previously circulated. Board Members reviewed and discussed with author of report if warranted.	No motion was made.
<b>Quarterly Reports</b>	Report was previously circulated. Board Members reviewed and discussed with author of report if warranted.	No motion was made.

**Adjournment: Merchant made a motion to adjourn. Meeting adjourned at 5:10 pm.**

**2016 EC Meeting Dates:**

February 12, 2016

May 13, 2016

August 12, 2016

November 11, 2016

All meetings in Frankfort, KY

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**2016 Board Meeting Dates**

**March 11**  
**Frankfort, KY**

**June 3-4 RETREAT**  
**Location TBD**

**September 9**  
**Frankfort, KY**

**December 9**  
**Louisville, KY**

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**Other Dates to Note:**

**February 9**  
KPA Legislative Day

**February 27-March 1, 2016**  
SLC  
Washington, DC

**November 3-5**  
KPA Annual Convention  
Louisville