

## Kentucky Psychological Association

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### KPA's Strategic Priorities

<b>Membership</b>	<b>Advocacy</b>	<b>Leadership Development</b>
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### Kentucky Psychological Association Board Meeting

**Date:** Friday, March 11, 2016      **Time:** 1:00 – 5:00 PM

**Location:** Paul Sawyer Library, Frankfort

### Minutes - DRAFT

**Present:** Amanda Merchant (President), Katie McBride (President Elect), Dave Hanna (Treasurer), Brigid Kleinman (Greater Jefferson Rep), Lori Bradbury-Robinson (Northern Rep), Norah Chapman (Academic rep), Eric Russ (ECP rep), Elizabeth Kaster (Masters level rep), David Susman (APA Council Rep), Holly Brown (KPAGS rep), Jessica Beal (Child and Adolescent rep), Jessica Newland (Clinical), Steve Katsikas (Education & Training Rep and Psychopharm task force chair), Candice Crowell (Diversity Interest rep), Erica Adams (Health Psych. Section rep), Dee Werline (Developmental disabilities rep), Georgeann Stamper-Brown (FAC and Advocacy Chair), Michael DiBiasie (Greater Fayette Rep), Dave Olson (Past President), Jon Urey (Central Rep),

**Committee Chairs and Liaisons: (non-voting):** Allison From (Convention Co-Chair), Pat Burke (Ethics Chair), Sharon Turpin (Ethics co – chair), Katy Bradley (CE development), Matt Gilbert (Continuing Education Review committee chair), Joe Edwards (PAC co-chair)

**Absent Voting Members With Notice:** Sarah Shelton (Secretary), Michael Yates (Western rep)

**Absent Voting Members Without Notice:** Leigh Ann Ford (Eastern Rep)

**Central Office:** Lisa Willner (Executive Director, KBEP Liaison), Laurie Grimes (Director of Professional Affairs), Sheila Schuster (Legislative Agent), Joy Kaplan (Operations Manager)

**Vacant Board Positions:** none

TOPIC	CONCLUSION
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<b>Call to Order and Roll Call/ President's Remarks</b>	Amanda Merchant called the meeting to order at 1:07. She welcomed everyone to the board. Roll was called. Merchant gave brief remarks and discussed changes to the board meeting agenda. We will use less paper in the meeting therefore reports will be emailed prior to the meetings so that there is more time during the meeting for discussions. Each meeting will have a point from the strategic plan to discuss. This year's retreat will be in Bowling Green in June.	
<b>Approval of Minutes of 12/11/15</b>	Minutes were distributed prior to the meeting. No discussion or corrections.	David Susman made a motion to approve the minutes. Motion passed unanimously.
<b>Financial Report</b>	Dave Hanna reported and distributed a handout. Hanna noted that last year was a very good year financially for KPA. We had an income of approximately \$348,000 and expenses approximately of \$335,000, Therefore, we put \$13,000 into retained earnings for the year. That was after paying bonuses and updating technology in the office.	Katie McBride made a motion to accept the financial report. Motion passed unanimously.
<b>Internal Audit</b>	Katie McBride reported. Every year KPA has an internal audit that is done by the President Elect and three KPA members who are not elected board members. Her report was distributed prior to the meeting. The committee found that the books are very organized, accessible, and accurate. The recommendations from the prior year's audit were added. All concerns were addressed. McBride gave some new recommendations in her report. Discussion followed around whether an external audit is needed. Based on the recommendation from the last external audit, they could be done every 5-10 years and could do a "review" versus an "audit". Due to the fact that the books are in such good order, the board did not feel the need to have an external review within the next year.	Steve Katsikas made a motion to approve the internal audit. Motion passed unanimously.
<b>Strategic Plan/Strategic Priorities Overview</b>	Lisa Willner presented and distributed a handout with the Strategic Priorities. Willner discussed our goal of legislative and regulatory advocacy at the state level.	
<b>How to review the financial report</b>	Hanna reported. He educated everyone on what to look for in the financial report each meeting. He also reminded everyone of their responsibility related to the finances of the organization. There are three statements that are distributed at or before each meeting. They are: Profit and loss statement (budget versus actual expenses), Profit	

	and loss previous year comparison, and the Balance Sheet. The Balance Sheet shows our investments. Discussion followed.	
<b>Legislative response team composition and structure</b>	Willner reported. Part of the strategic plan is to have “bill watchers”. Willner went to our lobbying firm to ask the best way to make that happen. Through that discussion and consultation, we are applying what we learned from that and other organizations. The response team was created which includes the FAC (Georgeann Brown) and 4 past presidents (David Hanna, David Susman, Felicia Smith, and Art Shecket). That team meets weekly and they have consultations with the lobbying firm.	
<b>ACTION ITEM:</b> Approval of appointed Board members & committee chair	Merchant and Willner reported. At the December meeting the board approved the new board members except 2 members who have been appointed since then. They are Holly Brown (APAGS rep), Sarah Shelton (by-laws committee chair) and Candice Crowell (Diversity Interest Section rep).	David Susman made a motion to approve the slate of newly appointed members. Motion passed unanimously.
<b>ACTION ITEM:</b> Bylaws change and action plan	David Hanna presented on the Emeritus Member Category. Hanna sent a report prior to the meeting. We are currently facing a significant challenge based on the age of our membership. Since many people are getting close to retirement, they may choose the Emeritus Member Category that does not bring in as much revenue. We will have a significant dues issue in the next few years if we don't address this issue. Hanna has investigated different options. This current model does not fit for our current members who often continue to work past the age of 65. <b>The EC is recommending to the board that we change the Emeritus status to increase the age to 70 with 30 years of membership and their dues would be 50% of the active dues.</b> The board also suggested a change in the bylaws to reflect that a person who has given up their license can petition the membership committee to pay only a small administrative fee. There may also be a member with special circumstances who could petition the board. Discussion followed. A suggestion was made to change the “Academic category” to “Academic and other non-licensed people”. Discussed	Katie McBride made a motion to refer to the bylaws committee a recommendation of revision of the Emeritus status. Motion passed unanimously.  The Membership committee will research other states membership categories and bring that back to the board meeting in June.

	language around this issue.	
<b>ACTION ITEM:</b> Bylaws change	Willner presented the change needed for clarification of out of state member category. It was discovered that we have many out of state members who live in Indiana but practice in Kentucky. <b>The EC recommends that the board make a motion to send to the bylaws committee a motion to clean up the language of the bylaws surrounding out-of-state members.</b>	Dave Olson made a motion to take that recommendation to the bylaws committee. Motion passed unanimously.
<b>DISCUSSION ITEM:</b> KY Colleague Assistance Program	Merchant began the discussion. The Ethics committee came up with ideas to manage the liability part of the program, which includes having no connection to KBEP. Pat Burke presented the revised proposal for the KY Colleague assistance program and distributed a handout prior to the meeting. There are two major changes from the last board meeting's discussion: "training" was completely taken out and the vetting process was also removed. They came up with a registration form instead. Discussion followed. The Ethics committee will continue to move forward with development.	The board asked to change the word "sex" to "gender" on the form. Ethnicity was also added and there was an idea to add practitioners' photos.  They were also asked to add a statement to specify that this is not affiliated with KBEP in any way.  Board members were asked to send any other feedback to Pat Burke.
<b>DISCUSSION ITEM:</b> DPA Position revision and evaluation	Hanna presented. It is currently in process to revise the job description. An evaluation has not been done as of yet. They will continue moving forward.	
<b>DISCUSSION ITEM:</b> APA Council Report	David Susman reported and distributed a handout prior to the meeting. APA is still recovering from the Hoffman report from last year. Several new work groups were created. Discussion followed.	
<b>Membership Report</b>	Willner distributed a handout prior to the meeting and began the discussion.	
<b>Board Member Forum: Clinical Issues Across the State</b>	The board presented issues they found across the state. These included: reimbursement rates, psychological testing authorization, rule-out exemptions, intake versus assessment battery, defining "medical necessity", 90837 (60 minute session), payment for trainees, lack of clarity in licensing law, insurance companies trying to dictate a	Grimes took notes to research issues for members. She asked members to reach out to her to let her know about any other issues.

	<p>standard of care, no clear industry standard for codes, AMA guides coding for psychologists, and barriers to getting Medicaid credentialing.</p> <p>Katsikas mentioned an issue of masters' counseling practitioners not being able to be licensed based on some changes in legislation.</p>	
<b>Executive Director Report 2015</b>	Lisa Willner distributed a handout.	
<b>DPA Report</b>	Laurie Grimes distributed a handout prior to the meeting.	
<b>2015 Membership Report</b>	Joy Kaplan distributed a handout prior to our meeting.	
<b>CE Report</b>	Kaplan distributed a handout prior to our meeting.	
<b>Legislative Response Team Report</b>	Georgeann Brown presented and distributed the handout prior to the meeting. She discussed that the team is following things that align with the KPA legislative agenda. Discussion followed.	Dee Werline made a point that we could put our priorities on the website along with the bills that are being watched so that board members can follow along and comment as needed.
<b>Legislative Day Report</b>	Brown distributed a handout prior to our meeting.	
<b>SLC report</b>	A report was distributed prior to our meeting.	
<b>PAC Report</b>	A report was distributed prior to our meeting.	

**Adjournment: made a motion to adjourn. Michael DiBiasie made a motion to adjorn.** Meeting adjourned at 5:02 pm.

**2016 EC Meeting Dates:**

February 12, 2016

May 13, 2016

August 12, 2016

November 11, 2016

All meetings in Frankfort, KY

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**2016 Board Meeting Dates**

**March 11**  
**Frankfort, KY**

**June 3-4 RETREAT**  
**Location TBD**

**September 9**  
**Frankfort, KY**

**December 9**  
**Louisville, KY**

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**Other Dates to Note:**

**February 9**  
KPA Legislative Day

**February 27-March 1, 2016**  
SLC  
Washington, DC

**November 3-5**  
KPA Annual Convention  
Louisville