

Kentucky Psychological Association

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KPA's Strategic Priorities

Membership	Advocacy	Leadership Development
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Kentucky Psychological Association Board Meeting

Date: Friday, May 29, 2015 **Time:** 1:00 – 5:00 PM

Location: Capital Plaza Frankfort, KY

Minutes

Present: Dave Olson (President), Amanda Merchant (President Elect), Dave Hanna (Treasurer), Allison From (Secretary), Katie McBride (Greater Jefferson Rep and Membership Committee Chair), Lori Bradbury-Robinson (Northern Rep), Jennifer Price (Academic Rep and Public Education), Eric Russ (ECP rep), David Susman (APA Council Rep), Steve Katsikas (Education & Training Rep and Psychopharm task force chair), Ginny Frazier (Disaster response and Community and Public Service Rep), Jon Urey (Central Rep), Cecilia White (Eastern Rep), Brandon Dennis (Clinical Section rep), Jessica Beal (Child and Adolescent rep), Erica Adams (Health Psych. Section rep), Jennifer Sutherland (Equine and Other Animal Facilitated Therapy rep), Joanna Conley (Master's Rep), Sarah Shelton (Western Rep and Communications chair),

Committee Chairs and Liaisons: (non-voting): Georgeann Stamper-Brown (Advocacy Chair, Government relations, and Federal Advocacy Chair), Tanya Stockhammer (CE Development), Sharon Turpin (Ethics), Felicia Smith, Cay Shawler (KPF president)

Absent Voting Members With Notice: Pam Cartor (Past President), Michael DiBiasie (Greater Fayette Rep),

Absent Voting Members Without Notice: Miriam Selph (KPAGS and APAGS rep),

Central Office: Lisa Willner (Executive Director, KBEP Liaison), Laurie Grimes (Director of Professional Affairs), Sheila Schuster (Legislative Agent), Alexandra Kempf,

Vacant Board Positions: none

TOPIC		CONCLUSION
Call to Order and	David Olson called the meeting to order at 1:10. Olson remarked and	

Roll Call/ President's Remarks	discussed flexibility around our leadership retreat theme. Roll was called.	
Approval of Minutes of 3/20/15	Minutes were distributed prior to the meeting. No discussion or corrections.	David Susman made a motion to approve the minutes. Motion passed unanimously.
Financial Report	<p>Dave Hanna began with education on how to read a financial report. An education handout was distributed.</p> <p>Hanna then presented the budget. (Handout attached). At this time our expenses are approximately 20% of budget and our income is a little over 17%. We are on target for budget for the year. The budget shows a deficit of \$9,931 right now. That is accounted for later in the year. We have \$130,933 in total liabilities and equity.</p>	Katie McBride moved to accept the financial report. Motion passed unanimously.
ACTION ITEM: Approval of Committee members	David Olson announced the new appointments and distributed a handout. The handout included all committees and their current membership. David Susman reminded everyone that the goal is to have a student on each committee.	Dave Hanna made a motion to approve all the committee members. Tanya Stockhammer and Lisa Willner added members who were missing from the handout. Discussion followed regarding adding members to the finance committee. Motion passed unanimously.
ACTION ITEM: Strategic Plan Updates, second reading	Lisa Willner presented and distributed a handout with all the revisions. David Susman pointed out that we had not established a membership goal for 2015 or 2016 yet. Discussed the complexity of counting members. We will be reworking the Strategic Plan again this summer.	Allison From made a motion to approve the revised Strategic Plan. Discussion followed. Motion passed unanimously.
Additional ACTION ITEM: Diversity Interest section rep on board,	Originally a Discussion item, it was moved and passed unanimously to suspend the second reading. (see Discussion Item)	Allison From made a motion to suspend a second reading and refer back to the By-laws committee the recommendation to add a Diversity rep to the board. Motion passed unanimously.
DISCUSSION ITEM: Financial Committee charge and description, 1st reading	Hanna began discussion and distributed a handout. The handout is a proposed charter for the financial committee including the purpose, composition, meetings, authority, and responsibilities. Discussion followed. An idea was discussed regarding opening up a slot for an outside non-psychologist member. Discussed the number of	<p>Hanna asked if any current board members were interested in serving on the committee to let him know.</p> <p>Alexandra deleted one line in the current</p>

	protections we have in place in regard to how often we check the budget and how many people check it. Discussed having another external audit in the next couple years. The past external audit did not have a specific recommendation of when to do another external audit since we were in such good financial health.	document.
DISCUSSION ITEM: Bylaws change, finance committee, 1 st reading	Dave Hanna began discussion. Our current by-laws require the past president serve on the finance committee. The committee would recommend amending the by-laws to remove that requirement.	
DISCUSSION ITEM: Diversity Interest section rep on board, 1 st reading	Willner reported. The Foundation Diversity Committee has a broad ranging scope. Part of their goal is to make KPA more aware of diversity. The Committee recommended we add a seat to the board for a Diversity Rep. That would also require a change in By-laws. Discussion followed. This would be a permanent addition to the board that does not depend on the size of the Diversity Committee membership. It would be in addition to the reps from the 5 largest interest sections.	The board agreed that we did not need a formal written proposal. This Discussion Item was moved to an Action Item.
DISCUSSION ITEM: PAC update	Amanda Merchant began discussion. Felicia Smith agreed to be chair of the PAC. Joe Edwards agreed to be the co-chair. Merchant discussed who else should be on the committee. The chair of the advocacy committee will be one of the members. Discussion followed regarding what else we need on the committee. Discussed the timeframe for launching the PAC. We agreed that a year from now (May 2016) would be a good time to launch. That gives us a year to raise money. Discussed wanting 100% board representation in giving. The minimum amount to give is \$25 and the maximum is \$2,300.	The board had an idea to have voter registration cards available at Convention for people.
DISCUSSION ITEM: Opening nominations for KPA board elections	Merchant presented the board seats that will be open next year. Those include president-elect and secretary as well as the following reps: Jefferson, Western, Clinical, Eastern, Academic, Masters, Child/Adolescent, and Developmental Disabilities.	
CE Events Report	Tanya Stockhammer presented and distributed a handout. She explained the reason we look financially behind is due to the snow causing us to reschedule an event for later. We are still almost \$5,000 ahead of the income we budgeted for the year. The CE development committee will bring back the business of practice conference next year.	

Dues/Membership Report	Lisa Willner reported. (Report attached) Membership comparison in the first quarter shows that we are down to 653 full members. This is the first year we appear to have a decrease in membership. Our dues money has increased from previous years. It appears there has been a problem with the database, which showed more members than we actually had. We are currently shopping for a new web platform to help fix this problem. The central office is getting prices for migrating from one platform to another because we do not have staff to do that.	
Executive Director Report	Lisa Willner reported and distributed a handout. We have discussed having a Cultural consultation service offered to members. The Diversity Committee will take that over to consult with members around any questions they have related to culture. David Susman discussed the children's health magazine with whom we will be partnering. It is a magazine that goes to every school child within Kentucky 4 times per year.	
KPF Update	Jennifer Price reported on the Spring Academic Conference and distributed a handout with the numbers. Price reported we had slightly fewer total registrants (mostly undergraduates) but it went really well. Price also discussed the Pub Ed committee and her report was distributed by email. Lisa Willner reported on the KPF. Dan Walinsky has been the chair of the Diversity Committee. Amanda Wyrick agreed to take on the role of chair.	
Advocacy Committee Report	Georgeann Brown reported and distributed a handout. Brown asked members to let her know if you are interested in a sub group of individuals to get to know their legislators better. Meetings can be set up to speak with them. Discussed inviting some legislators to the Conference in November. Also discussed inviting them to regional socials.	
Membership Committee Report	Katie McBride presented and distributed a handout. Discussed how we can better support members in regions outside of the Louisville and Lexington areas. Discussed other ways to reach out to new members.	
Convention Update	Willner included it in her earlier report.	
Legislative Agent report	Sheila Schuster presented and distributed handouts. Duty to Warn passed. The CMHC manual has now been corrected to include all 5 psychological provider titles (licensed psychologist, certified psychologist, certified psychologist with autonomous functions, licensed	

	psychological practitioner, and licensed psychological associate.). The Medicare Sustainable Growth Rate (SGR) methodology has been repealed.	
DPA Report	Laurie Grimes reported and distributed a handout. She asked for feedback from the board on some issues and discussed what she has been doing. She wants to do a practice update. We discussed that email blasts and the newsletter are currently only sent to members who opt in on their profile. Discussed making it an opt out instead. Discussed the best way to get out practice updates. The ICD-10 codes go into effect soon. We discussed ways to get that information to our members.	
New Business/Board member check-in	No new business.	

Adjournment: Allison From made a motion to adjourn. Meeting adjourned at 5:04 pm.