

Kentucky Psychological Association

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KPA's Strategic Priorities

Membership	Advocacy	Leadership Development
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Kentucky Psychological Association Board Meeting

Date: September 13, 2019 **Time:** 1:00 – 5:00 PM (EST)

Location: Paul Sawyer Library, Frankfort KY

Minutes - DRAFT

Present: Katie McBride (DPA; Acting Executive Director); Eric Russ (President), Steve Katsikas (President-Elect and Convention Chair); Norah Chapman (Secretary), David Susman (APA Council Rep), Don Rogers (Treasurer), Shambra Mulder (Diversity Rep.); Sharon Turpin (Ethics Committee Co-Chair), Rachel Buehner (Greater Jefferson Rep), Amanda Oerther (ECP Board Representative), David Pascale-Hague (Greater Fayette Representative); Georgeanne Brown (FAC);

Committee Chairs and Liaisons: (non-voting): Beth Simon (Membership Chair); Andri Yennari (ECP Committee Chair)

Absent Voting Members With Notice: Sarah Shelton (Past -President), Janet Dean (Science and Research), Nick Watters (Central Rep.), Matt Gilbert (CE Committee); Carolina Caldera (KPAGS Rep); Sheri Lyn Haas (Eastern Rep.); Sheila Schuster; Susan Redmond-Vaught (Developmental Disabilities Section), Brooke Threlkeld (Child & Adolescent Rep); Beth Moore (KPF Communications Committee Chair); Steven Kniffley (Education and Training Rep); Jonathan Cole (Health Psychology Representative); Maggie Sergeant (Western Representative), Elizabeth Kaster (Masters Rep.), Jessica Burris (Academic Rep)

Absent Voting Members Without Notice: None.

Central Office: Sarah Burris (Office Manager)

Vacant Board Positions: Northern Kentucky Rep

TOPIC	DESCRIPTION	CONCLUSION
Call to Order and Roll Call/ President's Remarks	Russ called the meeting to order at 1:07pm (EST)	No motion was made.
Approval of Minutes from 6-7-2019	Minutes were distributed prior to the meeting. No discussion or corrections.	Susman made motion to approve the minutes. Motion passed unanimously.
Second Quarter 2019 Financial Report	Reviewed second quarter financial report. A major concern was related to Continued Education projections for the year. Discussion on creative strategies to manage this in the future was held. Convention Sponsorships were up this year and it is expected to help support the budget deficit in this areas.	Katsikas made motion to approve the minutes. Motion passed unanimously
DPA Report	Reports were circulated prior to the meeting. McBride reviewed major components of the report, including discussion of efforts to connect with identifiable member with third party payers to help advocate for reimbursement with testing given the new testing codes.	No motion was made.
APA Council Report	Reports were circulated prior to the meeting. Susman share highlights of the APA Council meeting in August, many related to social justice efforts. Two new guidelines were supported for working with low income and racially diverse clients. APA also revised bylaws to give graduate students voting privileges if they are past one year in graduate school. A revision to the associate members voting rights was discussed as well (i.e., only one year of being an associate member provide eligibility). Dr. Felicia Smith will be onboarding as the APA Council Representative starting January 1, 2020.	No motion was made.
Convention Report	Reports were circulated prior to the meeting. In the course of the meeting, discussion of the silent auction was held. Katsikas encouraged support for bringing items to the silent auction.	No motion was made.
Membership Report	Reports were circulated prior to the meeting. Discussion through the meeting generated a question as to how new members are identified. A discussion of who is the primary person who will contact a new member with a personalized letter, if they may fall in multiple categories of membership and representation. Simon will connect with Samm in the office to coordinate this process.	No motion was made.
Board	Reports were circulated prior to the meeting. No further discussion was held.	No motion was made.

Member/Committee Chair Reports		
Capital Campaign Report	Reports were circulated prior to the meeting. Russ reviewed the most current capital campaign updates, particularly after the large down payment was made during August. Another push for donations will occur to help with furniture and outfitting the space. A registry/wish list for the office has been created to provide specific items that could be donated under this guise. Brown provided ideas for fundraisers such as lunch or dinners at a particular restaurant and proceeds could go to KPF.	No motion was made.
ACTION ITEM: Approve Interim Staffing Plan and Budget	McBride and Burress were recused from the following conversation. Discussion of the KPA Interim Staffing Plan and Budget focused on ensuring financial health of the budget as well as contingency plans. Conversation on any changes to the bottom line commenced to evaluate other areas of the budget that may support the health of the organization. Other ideas such as having interim check ins to evaluate how the plan is working were discussed, as well as in the unfortunate case of needing to do an Executive Director search. Discussion of the roles clarification of DPA and Acting Executive Director of KPA were held. Communication on how to field questions from constituents was covered.	Pascale-Hague made motion to approve the interim staffing plan and budget. Motion passed unanimously.
ACTION ITEM: Ratify ByLaws	Russ shared overview of the bylaws amendments results. Given that membership supported the change, the Bylaws Amendments are officially ratified.	No motion was made.
ACTION ITEM: Clinical Interest Section Representative appointment	Russ shared that Andri Yennari was interested in becoming the Clinical Interest Representative and she recused herself from the conversation and vote.	Rogers made motion to nominate Andri Yennari to Clinical Interest Section Representative
ACTION ITEM: 2020 KPA Board Meeting Dates	Board meeting dates for 2020 are as follows: March 13, June 12-13, September 11, December 11.	Susman made motion to accept the board meeting dates for 2020. Motion passed unanimously.
DISCUSSION ITEM: KPA 2020 Board Election Update	Katsikas shared the need for additional nominations despite a good slate. Diversity Committee, Ohio River Region Representative, Academic Representative, Masters Representative, Central-Western Regional Representative. A slate of candidates must be solidified by October 15 th at the	No motion was made.

	very latest.	
DISCUSSION ITEM: KPA Convention, Broad overview of logistics	McBride and Burress shared the sentiment of Convention is a sentiment of a “Homecoming” and Ambassadors. Encouraged board members to support the Convention as a whole throughout the workshops and convention activities. Looking for people who are not members may be opportunities to discuss KPA membership benefits. Need for office support for putting together packets, etc. among board members. Katsikas encouraged promotion of the Convention overall as well as sponsorships. Social event will take place at the Norae Bar on Thursday night of Convention.	No motion was made.
DISCUSSION ITEM: PSYPact	Russ shared that Alex Siegal is coming to Convention to discuss PSYPact legislation. A State Representative in KY and is interested in discussing this possibility as an opportunity for Kentucky. Russ encouraged board members interested in let him know to see if anyone may be able to engage and lead efforts in this area.	No motion was made.
DISCUSSION ITEM: Executive Director Evaluation Process	Discussed not completing an Executive Director evaluation process this year given that Willner is on Leave of Absence. No further discussion was held.	No motion was made.
DISCUSSION ITEM: KPA Awards	Burress shared that the nominations were pulled from the website on Tuesday. Only two people submitted awards nominations to this point. Russ encouraged submitting nominations be completed within the next week. Burress agreed to send the link out to Board members to nominate.	No motion was made.
DISCUSSION ITEM: Leadership Academy Update	Russ shared the Leadership Academy development updates, including drafts of policies and procedures as well as a rubric for reviewing applications and budget for KPA as well as what applicants may incur in the costs. Discussion of implications to the budget were discussed. Other conversations were held related to whether the Academy should come at a cost to the applicant versus a free program. It was suggested to let the applicants know of the cost of the program/scholarship program. Sponsorships for the Leadership Academy or funds from the KPF funds may be helpful. Susman encouraged that part of the Leadership Academy include information on APA Governance and offered to help include that piece. Russ asked if board members were interested in reviewing applications or being part of the committee to let him know.	No motion was made.

DISCUSSION ITEM: Finance Committee Report	No discussion was held.	No motion was made.
DISCUSSION ITEM: 2020 Budget Requests	Rogers and Burress reviewed 2020 Budget Requests. The only budget request so far is from Susman for Ambassador pins. Burress shared an additional line item for pins that Executive Committee members could wear for positions. Oerther also requested funds for the ECP Social/Networking and Buehner submitted a request. Money for the Leadership Academy and Capital Campaign (donation wall) will be part of the 2020 budget also. The external audit will be extended to next year.	No motion was made.
DISCUSSION ITEM: PAC Update	Brown discussed updates to the PAC. She shared information related to the need for PAC funds and additional fund raising opportunities will be held later in the winter.	No motion was made.
DISCUSSION ITEM: KBEP Update	McBride shared update on the KBEP election process. KPA will be holding an election for two seats on the KBEP Board. Three total seats will be vacant by November. KBEP has a new interface and glitches to the online renewal process. There is also a new Administrative Assistant and will be moving buildings in November. A major change to the Administrative Regulations will be that CE's do not have to be in person. Implementation date of this regulation is unclear. Questions as to whether the CE's have to be asynchronous and synchronous were processed. Implications to KPA CE budget were discussed.	No motion was made.
DISCUSSION ITEM: Personnel Task Force Update	Russ reviewed the Personnel Task Force updates beyond what was discussed earlier in the meeting (see above). No further discussion was held.	No motion was made.
DISCUSSION ITEM: KPA Legislative Priorities	Brown shared Legislative Priorities were reviewed, to include Red Flag laws, Telehealth, and Mental Health Professionals (QMHP) in the schools. Additionally, Russ and McBride shared detailed examples of importance of proactivity in legislative advocacy. Encouragement was for board members to be proactive as awareness of legislation arises. Brown announced the opportunity for a Chair or Co-Chair for Advocacy day in 2020. Mulder requested to be on the committee to organize our day at the Capital.	No motion was made.

Adjournment: Russ made a motion to adjourn. Meeting adjourned at 4:46pm (EST)